Tournament Managers: Wes Newton, Athletic Director, Sammamish High School

Pat McCarthy, Executive Director of Athletics, Seattle Public Schools

Contact Information:

ptmccarthy@seattleschools.orgnewtonw@bsd405.orgOffice Phone: 206 252 1805Office Phone: 425-456-7611Cell Phone: 206 841 7035 (c)Cell Phone: 425-269-3171

Tournament Sites: see bracket for game times

Saturday, February 12, 2022 Home Team Sites

Tuesday, February 15, 2022 Bellevue College and Lake Washington High School

Thursday, February 17, 2022

Friday, February 18, 2022

Saturday, February 19, 2022

Bellevue College
Bellevue College

QUALIFIERS

• Top 6 Teams will advance to the WIAA Regional Tournament

ROSTERS

• Submit the roster/gate list form to Wes Newton at newtonw@bsd405.org by Wednesday Feb 9th, 2022.

GUIDELINES AND STANDARDS

- Regarding COVID-19 protocols, the tournament will follow the Department of Health (both state and county) guidelines as well any other protocols the host venue has in place.
- Note: given the unsteady climate because of Covid, our policies are subject to change.

ADMISSION POLICIES – Tickets will only be available digitally via GoFan

Prices

- Adult/students without ASB \$7.00
- Students (with ASB) 5.00
- Children K-8 5.00
- Pre-school N/C
- Senior Citizens (65 yrs +) 5.00
- School faculty passes will NOT be honored.

PASS GATE ADMISSION REQUIREMENTS

- Accepted passes:
 - o METRO and KingCo coaches
 - o 2021-22 Coaches Association
 - o SEA-King and WIAA Lifetime
- Press must show proper credentials and sign in
- Each participating school will submit a gate list to Wes Newton by Wednesday, Feb 9th, 2022 to cover players, managers, trainers, video, and statisticians. Cheerleaders of the participating schools in uniform will be admitted free at the pass gate only.

- Band members in uniform of participating schools with instruments will be admitted without charge as a group with their advisor at the pass gate only.
- School photographers with League Identification pass will be admitted without charge at the pass gate. Floor privileges may be granted (one per school) if cleared and identified in advance by the Tournament Manager (McCarthy and/or Newton).
- Drill Teams or performing groups in uniform who perform during the halftime will be admitted free. Arrangements to perform must be made prior to Wednesday, February 9, 2022, 10:00 am. Call the Tournament Manager for arrangements. Admission at the Pass Gate as a group with an Advisor only on those dates when performing. A 4-minute maximum for each performing group will be allowed, visitors first, then home. Special extensions of time allocated will be granted if opposing schools choose not to perform.

OFFICIALS

- Three registered WIAA certified officials will be assigned to each game by the assignors of officials, John Lindsey.
- The official scorer, timer and 30 second timer will be furnished by game management.

HOME TEAM AND UNIFORMS

Team listed on the bottom of the bracket will be the home team (white).

• Instruct your team to bring both uniforms.

CONCESSIONS

• If allowable, the host school to retain all profits except T shirt sales.

SOLICITATIONS

• Solicitations/sales by school or non-school organizations will not be allowed.

PROTEST PROCEDURE - GAMES COMMITTEE

- Athletic Directors of the KingCo and METRO conference (3) or designees shall make up the Games Committee.
- The games committee may consult with the coaches involved as well as the scorekeeper, timer, and
 officials.
- Decisions involving a misapplication of a rule may be protested; however, a decision involving an official's judgment cannot be questioned.
- A protest during a game situation must be announced to the officials working the game.
- The protest must be decided upon before the next live ball. The Games Committee should consult the coach(s) and officials involved as well as timers and/or scorers, if deemed necessary.
- If an Athletic Director is from a school that is participating, he/she will not be involved in the protest hearing.

SPORTSMANSHIP - FIGHTING POLICY

• In effect at all tournament basketball games as per WIAA handbook rules and regulations.

PRE-GAME WARM UP

• The teams will be permitted to warm up on the playing floor a minimum of 15 min. prior to the start of each game. Teams playing in the first contest may get on the floor 30 min before the assigned starting time. Teams are to warm up at the BASKET OPPOSITE their assigned bench.

GAME PA ANNOUNCEMENTS

- Only announcements relating to the tournament will be permitted.
- Announcements must be approved by the Tournament Manager.
- Coaches are to complete the PA announcer and forward 30 min prior to game time.
- All regulation games, only starters will be introduced (alternating teams).

ANTHEM

• Played at first contest only each day by home team or scorer table

OPENING CEREMONY - Championship Game

• An opening ceremony will be held just prior to the start of the championship game. A definite procedure will be followed for the introduction of players, coaches, and officials for each game of the play-off. The head coaches of the participating teams are asked to assume responsibility for carefully instructing their players: All team members will be introduced. Reserves will be introduced first, and when their name is called, they will go to the free-throw line nearest their bench (not center of floor). After both reserve teams are introduced, the starters will be introduced in an alternating manner (visitors first, home second, etc.) meeting at mid-court for handshakes. The game announcer will review procedures with coaches prior to start of the game. *Make certain to turn in your announcer's roster to the PA 30 min. prior to your contest.* The game officials will be introduced last and will step onto the court two paces in front of the scorer's table. Players and coaches will then return to their team benches to wait for the playing of the National Anthem.

HALFTIME ENTERTAINMENT

- All halftime entertainment must be approved in advance.
- Schools will be responsible for bringing their own tape recorders, extension cords, etc.
- Soft soled shoes will be required of each participant.
- Performing groups will be limited to 5 minutes of participation each championship game.

PROGRAMS

• Tournament rosters will be made available.

CROWD REGULATIONS/SUPERVISION

- Artificial noisemakers will not be permitted in the gym (including cheerleaders' megaphones).
- Confetti and balloons will not be allowed in the gym facility. Schools may be charged by the management with additional clean-up expenses.
- Spectators are to always stay off the floor.
- Duties of Supervisory Personnel.
 - The Principal of each participating school must assign one member as the Head Supervisory Person for that student body section and stand with them.
 - The Principal/Designee shall call the name of this supervisor into Wes Newton by Wednesday,
 February 9, 2022, or send the name to Wes Newton via email.
 - o This supervisor must report to the tournament 30 minutes prior to the game time.
 - The primary responsibility of the supervisor is to coordinate with game management in supervising the student body sections.
- Participating schools are to provide a list of names of supervisory personnel who will be in attendance at each game to Wes Newton at game site before game time.

- School supervisory personnel will be contacted should any problems arise involving their school.
- Supervisory personnel will enter via the Pass Gate Only. Note: additional supervisory admissions will be granted if authorized by a principal or AD, <u>but a bill will be forwarded to the requesting school if the</u> total exceeds ten (10)
- Make certain to place an adult supervisor behind your team's bench.
- All other supervisors must be in the stands! Please make sure students wait until prior game ends before entering seating areas.

PARKING

- No reserved parking will be available.
- Bus parking will be available.

SEATING

- Each school will be assigned a side on which to sit.
- Special seating will be reserved for the teams, the press and participating bands.
- All other seating areas will be on a first-come first-serve basis in their designated school areas.
- Designated Home Team and Designated Visitors Team-to be assigned on game day (check posted notices)
- Please, please help us remove spectators of the previous game before the next assigned contest!

WAITING ROOMS

- Teams will be assigned locker rooms prior to the game (for dressing).
- Clear all items out of the rooms prior to game time.

LOCKER ROOMS

- Locker rooms will be assigned as posted
- The locker rooms will be restricted to the participating team's coaches, players, managers, and other authorized personnel.
 - Do not leave any valuables unlocked in the locker room.
 - Use locker rooms at half-time of your game-shower afterward
 - Make certain to clear locker room by half-time of the next game.

VALUABLES

- Teams will be responsible for their own valuables.
- Do not leave any valuables unlocked in the locker room.

TOWELS

• Teams will need to provide their own towels.

OFFICIAL TABLE

• No one will be allowed at the officials table except the official timekeeper, scorekeeper, announcer, 30/35 second clock operator, and tournament managers.

TEAM BENCHES

- Team benches will be assigned each night. Bottom of bracket is designated as home team.
- The team bench will be limited to the players (12), ball boys, trainers, managers, and coaches.

BASKETBALLS-GAME BALLS

- The game ball will be furnished by the home team. The condition of the ball must be agreed upon with the officials.
- Each team is to provide own basketballs for warm-up.

CHEERLEADERS

• Are to be in front of their respective crowd on the side designated for their school.

BANDS

- The seating location of each band will be designated by tournament managers.
- Schools planning to bring a band are to notify Pat McCarthy by Wednesday, February 6, 2019.
- Amplifiers may be used but the volume must be controlled (sole judgment rests with the Tournament Managers).
- Band instruments are to be used for the playing of music under the direction of the conductor and not as noisemakers.
- The band from the designated home team will play the National Anthem prior to the first game each day.
- Bands will sit according to court diagrams determined by Managers.
- Bands must abide by WIAA play-off guidelines o Amplifiers if used must be "turned down"
- Play only during time outs, dead balls, between periods
- Bands are NOT to start playing with less than 45 seconds on clock & must stop 20 seconds prior to start
 of play.

PRESS

• A limited number of press seats will be available. Press is asked to see Pat McCarthy for coordination. One spot per paper will be made available. Press must have press identification.

AWARDS

• Boys and Girls tournament championship trophy will be presented immediately following the game to the winning school, captain(s) or coach.

PRACTICE SESSIONS

• No practice shall be allowed at the tournament site.

VIDEO/FILMING ARRANGEMENTS

• One video tape person allowed per school. Contact pass gate person when arriving at the site for coordination. Video taper(s) must be on pass list or will be required to pay.

MEDICAL SERVICES

- Emergency care only. Teams must provide their own trainer and supplies.
- School trainers are not allowed in the locker rooms. An area will be provided for athlete care.

SIGNS

• The WIAA sign policy will be in effect.