

1B District One 2024 Girls and Boys Basketball Tournament Information Bulletin

Tournament Director:

Jeff Droog, Mount Vernon Christian School
Email: jdroog@mountvernonchristian.org

Cell: 360-707-8744

Site Managers:

ADs at Home Sites, Jerome Toby at Lummi Nation School

Site Details:

- February 1, 3 and 6 games will be played at higher seeded teams in the tournament. Games need to be played at District approved sites. Please secure your venue, schedule a time and contact your local assignor to secure officials. Send game details to Jeff Droog as soon as possible so the bracket can be updated.
- Thursday, February 8, 2024 championship and Tri-district qualifying games will be played at Lummi Nation School. The gym will open one hour prior to the first game of the day. No players will be allowed on the game floor until thirty minutes prior to the first game. Warm-up times after the first game will be 15-20 minutes as time allows.

Ticket Prices:

Adults & Students w/out ASB	\$ 8.00
Students w/ ASB/Senior Citizens	\$ 6.00
Children (6-12)	\$ 6.00
Children 5 and Under w/ Adult	Free

Tickets will be available on [GoFan](#) for online purchase when the locations and times are known. Tickets will be sold on site the day of the event only. The ticket gate will open about 45 minutes prior to the first competition. You must get your hand stamped upon leaving the gymnasium if you wish to gain reentrance into the gymnasium. Schools playing in multiple sites on Thursday, Saturday or Tuesday, should be issued a ticket at the first site for entry into the second site. Athletic Directors at the first site should send a color copy of the ticket to the Athletic Director at the second site prior to the day of the games. At venues with multiple games only one paid admission per day per person is required.

IMPORTANT NOTE: No checks will be accepted for the admission cost. Please communicate this to your fans.

Important Tournament Information:

1. The tournament is a placement format with five (5) teams advancing to the Tri-District Basketball Tournament.
2. See the posted Tournament Bracket for specific sites, times, and pairings.
3. The home teams on February 1, 3, 6 and 8 will be responsible for the official scorebook. The staff at Lummi Nation School will be responsible for score clock operations and for game announcing on February 8.
4. At host sites, the host school will be responsible for gym arrangements. Please note that spectators may not be on the game surface or in the bench area prior to the game, during introductions or after the game.

Roster Submission:

1. Your official District roster containing a team photo, the first name, last name, grade, height and position of a maximum of 12 players must be submitted online to the WPAN site. This is where all programs are pulled from throughout the postseason. Please complete your roster submission by Wednesday, January 31, 2024. Please enter all data and upload your appropriately formatted team picture. Late changes in your roster must be made in writing to Jeff Droog, Tournament Director prior to your game.
 - Login in the new portal <https://portal.wpanetwork.com/>
 - Select Roster Center
 - Select your school and team ie. Mount Vernon Christian Girls Basketball
 - Upload Team Photo
 - Select Make a PDF
 - Select Varsity
 - Select District 1 Full Page (No Band No Cheer)
 - Select Save PDF
 - Do this after every game and it will update the Season Results.

Pass List Instructions/Complimentary Admissions: Please enter your Gate List information via FinalForms as instructed on the WIAA website at MyWIAA.

1. Cheerleaders must be in full uniform for complimentary admission.
2. WIAA Lifetime Passes are valid.
3. State Coaches and State Athletic Director Passes are valid.
4. The site manager will use a Pass Gate for each participating school's team members, coaches, and managers. The number to be admitted will be consistent with the WIAA regulations for state competition – 12 team members and 4 coaches/bench personnel.
5. The Pass Gate must be completed by Wednesday, January 31, 2024. Your Pass Gate should be saved and printed and then sent to the Tournament Director and your host site. We can no longer download so you need to send your Pass Gate to us.
 - Go to Final Forms and Select Manage Sports
 - On the right side of Basketball click on the list icon (to the right of the mail icon)
 - Scroll down and select WIAA Pass Gate
 - You can select Edit if changes are needed **DO NOT SELECT SUBMIT TO THE WIAA** or you will not be able to Edit between games.
 - Select Save and Preview For Printing
 - Select Print this Document Save to PDF
 - Print the doc and email me and your host the PDF
 - If your Pass Gate will not change between any matches and State you can submit to the WIAA

Pass Outs: Pass outs are permitted during the tournament. A hand stamp will be required to return to the tournament gymnasium. A ticket will be issued if schools have multiple games at different sites on the same night.

Press Admission: Members of the working press and press photographers who wish to cover the tournament will be admitted free. Members of the press wishing to cover the tournament should be prepared to provide appropriate identification upon arrival at the tournament site.

TOURNAMENT POLICIES

Supervision: Participating schools are responsible for the supervision of their students. The Tournament Manager has the authority to stop a contest as a result of unacceptable crowd behavior after conferring with the games committee and the school representatives present. The contest may continue once the Manager has reasonable assurance that the disruptive behavior is under control.

Cheerleaders: Cheerleaders must comply with the National Federation safety standards.

Bands: Pep bands **will not** be admitted to the Mount Vernon Christian site for the District Tournament. Please contact other sites about pep bands if you have one.

Seating: Only players, coaches, and bench personnel will be allowed on the team bench or warm-up areas.

Game and Gymnasium Regulations:

1. Signs and Confetti, Decorations, Noisemakers, and Laser Pointing Devices.
 - a. Signs other than the school banner are prohibited from display.
 - b. Throwing objects or scattering paper in the stands or on the court and the general school area is prohibited. Any school violating this policy may be assessed a fine for the cost of the cleaning.
 - c. Power air horns and other synthetic noisemakers are strictly prohibited, as are laser pointing devices. Such devices will be impounded and returned to the owner after the tournament. Band instruments are not to be used as noisemakers. Megaphones may be used by cheerleaders only.
2. Use of tobacco products, alcohol or illegal drugs on school premises is prohibited and will subject the offender to potential arrest.
3. Spectators are to remain off the gymnasium playing surface at all times.
4. Locker rooms are for coaches and players only. Participating teams will be assigned a locker room upon their arrival at Mount Vernon Christian School.

Officials: The host schools for the games played on February 2, 4 and 7 will need to contact their local assignor to arrange for officials. The Tournament Director will schedule officials for the games at Mount Vernon Christian School. Local association officials will be used at the home site games. Multiple associations will be used at Mount Vernon Christian School on February 9 based on what schools and associations are participating.

Parking: At Mount Vernon Christian buses will park in the main lot on the northeast side or in the smaller lot east of the school. Please do not longterm park in the drop off and pick up area

Additional Tournament Information and Practices:

1. There will not be an athletic trainer on site. Please furnish your own taping supplies.
2. The official tournament basketball will be the Baden Elite Pro.
3. Concessions are the responsibility of the home site schools. All profits are contracted to them. Selling of food or beverage items by those other than the concessionaire will not be permitted.
4. Programs will be the responsibility of the home site schools and Lummi Nation School.
5. Awards: A trophy will be awarded to the first place team.
6. The Site Manager and Tournament Director are empowered to make any decisions and judgments deemed necessary that are not specifically covered by these instructions.

Finances:

1. All member schools that participate in the District Tournament shall share in the profit or loss of the event. The distribution of the profit or loss shall be in accordance with WIAA District policies.
2. Income and expenses shall be handled in accordance with Northwest District One finance policy.
3. Only Board approved expenses will be paid from event income.